



Municipal Health & Safety Association

Health & Safety for Supervisors & Managers Training Program Notice

You have important legal responsibilities related to the Health & Safety of your employees.

As a supervisor, you must:

- ❖ know the health & safety legislation
- ❖ know the hazards in your workplace
- ❖ ensure that workers follow safety procedures required by your municipality
- ❖ ensure that your workers comply with regulations

In addition, you are expected to:

- ❖ promote awareness of health & safety
- ❖ establish & enforce healthy & safe work practices
- ❖ resolve work refusals
- ❖ investigate accidents
- ❖ report certain injuries & accidents to the Workplace Safety & Insurance Board & the Ministry of Labour

The **Health & Safety for Supervisors & Managers** training program will give you and all your supervisors the information they need to carry out these legal responsibilities.

Health & Safety for Supervisors & Managers is a 2-day, 11-module training program led by an experienced consultant and instructor from the **Municipal Health & Safety Association**.

The Modules are:

- Health & Safety Principle
- Legislation
- Occupational Health Hazard Recognition & Control
- Ergonomics
- Accident Investigation
- Review & Implementation
- Supervisor's Role
- Communication
- Slips, Trips & Falls
- Workplace Inspection
- Emergency Preparedness

For further information on this course please contact **Dave Carter @ 705-242-7011** or via e-mail **dcarter@mhsao.com**

To register for this program, please complete this form and fax or email to: Rita Abuyuan
r_abuyuan@mhsao.com Fax No.:(905) 890-8010

Date(s): September 14 & 15, 2009
Time: 8:30 am to 4:30 pm
Cost: \$300.00 per person plus GST (course material is included)
Location: Peterborough (location to be announced)
Area Manager: Dave Carter

****CONFIRMATION WILL BE FAXED PRIOR TO THE TRAINING DATE(S).****

Please Print:

Name(s):		Title:	
Employer's:			
Address:			
Telephone #:		Fax #:	E-mail:
INVOICE WILL BE SENT OUT AFTER THE TRAINING SESSION IS COMPLETED			
METHOD OF PAYMENT (Please check below)			
<input type="checkbox"/>	MASTERCARD or VISA : Authorization Form <input type="checkbox"/> fax or <input type="checkbox"/> email		
<input type="checkbox"/>	CHEQUE PAYABLE TO: Municipal Health & Safety Association		



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Cancellation Policy: Registration fees are fully refundable if notification is received by the MHSA office minimum of 3 days prior to the event. Those who do not cancel and do not attend the event will be charged the full fee. MHSA reserves the right to cancel a course 5 days prior to the schedule start date if minimum enrolment requirements are not met. In such an event, MHSA liability is limited to a full refund of the session fee.